

Roanoke County Public Schools Residency Validation

Roanoke County Public Schools requires all schools to document proof of residency for each student enrolled. As a result, when a student is being registered in Roanoke County Public Schools for the first time, it is necessary that the parent or guardian present reasonable proof of residing in our school district. It is understood that deliberate falsification of information for school attendance purposes in a Roanoke County school will result in your child being withdrawn from the Roanoke County public school immediately.

Residency documentation:

Please provide documentation of residency. Acceptable documentation includes:

- 1) A copy of a mortgage, lease, or real estate tax statement of your principle residence in Roanoke County
OR
- 2) If you do not have a mortgage, lease, or tax statement you must provide **both** of the following:
 - (a) vehicle registration indicating a Roanoke County address; **and**
 - (b) a valid driver's license with a Roanoke County address listed.

[Virginia legal code makes it a class 4 misdemeanor for any person to knowingly make a false statement concerning the residency of a child in a particular school division or school attendance zone for the purpose of avoiding tuition charges or enrollment in a school outside the attendance zone in which the student resides.](#)

I am aware of this procedure, which states that if a student is found to have established residency in our attendance area by using false or inaccurate information, the student will be immediately withdrawn from school; and by Virginia High School regulations, the student will lose extracurricular eligibility for 365 days from the date the information is certified as being false (VHSL Regulation 30-5-3.) Furthermore, the parents will be required to pay all non-residency fees incurred while the student was enrolled in Roanoke County Public Schools.

Student Name: _____

Address: _____

Parent Signature: _____ Date: _____

Verification documentation presented: _____

Verified by: _____ Date: _____