

RETURNING DUAL ENROLLMENT STUDENT DATA SHEET

Students **who have** already been enrolled in dual enrollment classes and who have previously submitted a completed purple-colored *Application for Admission and Application for Virginia In-State Tuition Rates* must complete this form and return it to their high school counselor.

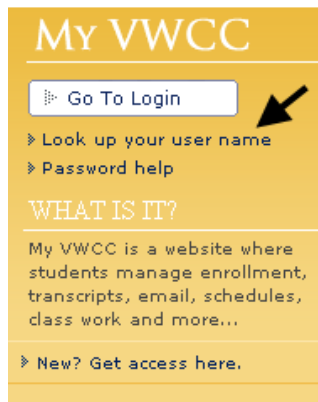
Students **who have not** previously taken dual enrollment classes must submit a completed purple-colored *Application for Admission and Application for Virginia In-State Tuition Rates* to their high school counselor and they may not use this form.

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|----------------------|-------------------------|---|
| Student Name: | EMPLID: | Social Security Number (Optional): |
| Birth Date: | Current Address: | Expected Graduation Date: |
| | | High School Attending: |

If you have misplaced or forgotten your EMPLID, please follow the instruction outlined below.

FIND YOUR EMPLID

Go to <http://www.virginiawestern.edu> and click Look up your user name. Enter the information as indicated in the diagram. Your Username, Emplid, and Institution will be displayed.



To look up your username please enter all of the information below. The information that you provide must match exactly what you used when you filled out your college admissions application.

Enter the requested information as it was submitted on your VWCC application.

First Name
 Last Name
 Birthdate (MMDDYY)
 SSN or Emplid

If you did not provide a social security number on your VWCC application, you must contact the VWCC Admissions Office for further assistance.
