

“Never doubt that a small group of thoughtful committed citizens can change the world; indeed, it’s the only thing that ever has.” – Margaret Mead

Dear Parents:

We are very fortunate to have Fort Lewis Elementary School in our community as a place where our children can receive a quality education in a safe, healthy and supportive environment with qualified and caring teachers, a rigorous curriculum tied to high standards, and classrooms equipped with the resources necessary to help students learn and achieve.

Still, with all these considerable assets our children benefit most from a simple, yet powerful component, parental involvement. By volunteering at school or at home, you can make an important contribution to your child’s education and help insure our continued success here at Fort Lewis.

If you would like to be involved in your child’s education through volunteering, please complete and return the questionnaire below.

Thank you!
Jodi Hill, PTA Volunteer Coordinator
387-1105

I would like to help with the following (please mark all areas where you are available to volunteer):

Hospitality

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Teacher In-Service/Conference Dinners	Donate baked goods and/or supplies	September, October, November, February and April	To be announced (afternoon)

Special Events/Fundraisers

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Innisbrook Fundraiser	Check and sort order forms, in the evening for 2hours.	Sept. 8 -- 25th	Scheduled by Deidre Wilkes, VP Ways and Means
	Innisbrook Fall Fundraiser	Sort or Distribute Products and Prizes	Late October or Early November	2-3 hours
	Halloween Party	Bring item designated by grade level and/or serve food or help with a game	Oct. 30	Evening
	Spring Fling	Sign up to be an Area Coordinator Of Plant Sale, Bake Sale, Silent Auction, Games, etc.	Once monthly meetings Jan-April	6pm - One weekday per month and additional planning time
	Spring Fling	Help with set-up, or take down	2-5pm Fri. April 25 th & Sat. April 24th	2 hours either day
	Spring Fling	Work Event Day of Spring Fling Work a game in a classroom, work Bake Sale, Plant Sale, Food Court, Ticket Sales, etc.	Saturday, April 24 th	Various shifts available; 9:45 am – 12 11:45 am -2pm 11am – 1pm
	Field Day	Help with games or class	Late May Or Early June	Approx. 4 hours during School Day

Library

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Fall/Spring Book Fair	Help children select books, collect money, straighten book fair books		2 hours during School Day
	Librarian Assistant	Assist Librarian, shelve books, help inventory new books	ongoing	Scheduled by volunteer
	End of Year Inventory		Late May	Scheduled by volunteer

FLASH (Fort Lewis After School Hour Enrichment Program)

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Parent, Helpers	Assist the class instructor, stay with group during snack time	Oct. 14 – Nov. 18 th	2pm –3:30pm Once a week for 6 weeks beginning October 14 th
	Babysitter	Keep children of instructors and helpers	See above	1:30 hour/week

Volunteer Center

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Teacher Support	Prepare instructional materials for teachers at school	Any day – provide times you could be available	During school hours
	Laminating	Take laminating materials to Roanoke Co. Central Office and laminate	Once weekly during the month of Sept.	Scheduled by volunteer (Approx. 2 hrs. depending on amount of laminating needed)
	Laminating	Take laminating materials to Roanoke Co. Central Office and laminate	Once a month, Oct - June	See above

Room Parent

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Ongoing	Assist teacher in the classroom, coordinating certain classroom activities; help with communication between teachers and parents	Ongoing	During the School Day

Your child's grade level and teacher _____

Room Parent Helper

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Ongoing	Assist the room parent in the classroom and by sending baked goods, materials, etc.	Ongoing	Dependent upon event

Your child's grade level and teacher _____

Reading Program

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Reading Incentive Parties (3 per year)	Assist coordinator with three individual parties, including distributing snacks and helping to supervise the students during the party.	TBD, December, March, and May. Usually the first Friday of the month	TBD

Gardening

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Flower Beds	Care for flower beds	Fall and Spring	Scheduled by volunteer with committee chair

*Can coordinate with Janice Tawney (committee chair) to volunteer on a regular basis (e.g. once a week, once a month, one time). Suggestions welcome.

Reading Buddy

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Read with a student	Read with a child one or more times a week during school hours	Ongoing	30 min. – 1 hour

Reflections

I Would Like To Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Judging Coordinator	Help coordinate local judging sessions	Nov.	1-2 hours, scheduled by volunteer
	Display	Create displays of student contributions to this national PTA incentive for artistic expression	Dec. or Jan.	Scheduled by volunteer

Health and Safety

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Health Screening	Walk students to and from screening area, help monitor students in hallway, may be asked to help with hearing screening	Fall (scheduled by school system)	October 6, 2009
	Red Ribbon Week	Help committee chairs with daily events	October	One - Five days
	Bus Driver Appreciation Week	Help prepare breakfast, select gifts	May	

Campbell Soup Labels

I Would Like to Volunteer	Event	Description of Volunteer Opportunity	Date	Time
	Collect, Count, and Mail Campbell's Soup Labels	Collect labels from school, count and band, mail to company	Ongoing	Scheduled by volunteer

Your Name _____

Phone Number _____

Email address _____

Child's Teacher _____

Please consider the volunteer opportunities to determine how you might support your school. Volunteers are greatly appreciated, and parental involvement makes a difference. If you have any questions or if you need additional surveys for other family members, please contact Jodi Hill (387-1105).

Thank you!